

## Burning Permits:

1. All initial permits must be taken out in person or by fax. We must have a signature on file.
2. Only one permit needs to be issued to an individual address for the burning season of October 1 to April 30<sup>th</sup>.
3. Each time a permit holder want to use the permit, the date of the burn must be called in to the Municipal office.
4. Each call or use will be recorded in the Burning spreadsheet located on the G drive, under "Burning Permit Applications-current". When the call comes in, pull the original permit from the accordion file and put it in my in basket. I will see that the excel spreadsheet is update prior to day end.
5. At day end, the permits for the day on the spreadsheet will be saved, as id: "burning permits Sept 26.exl, and then emailed to the fire chief at [lfld.chief@lillooetbc.ca](mailto:lfld.chief@lillooetbc.ca)